

Check list

First application Graduate Funding from the German States (LGF)

Application requirements:

- You have to be accepted as a doctoral candidate at the KIT department (“Fakultät”) when applying

The following documents have to be submitted digitally in the exact order as stated below and in one single PDF file (apart from the XLSX table):

- Check list
- Filled in form "Application for a Scholarship in Accordance with the Law on Graduate Funding from the German States (LGFG)"
- Work plan including a time schedule and a short description of your project (maximum five pages)
- Document "Guideline for assessment LGF" of the supervisor (does not replace the expert opinion)
- Expert opinion of the supervisor of your research project (professor/junior professor/associate professor) which includes a reliable answer to the question as to how your supervisor intends to finance your doctoral research in case that your doctoral research period exceeds the funding period; in addition, the report should include a reliable statement to what percentage of the best students of the academic year/class the applicant is considered to be by the supervisor.
- Expert opinion of a second full/associate/assistant professor
- Legally certified copies of your degree certificates including a transcript of records (Bachelor and Master certificates and/or certificates from the preliminary and main study periods). Non-German degree certificates have to be submitted in an English or German certified translation.
- Official letter of acceptance as a doctoral researcher at the KIT department (“Fakultät”)
- CV (in table form), in particular listing information concerning my course of study up to now
- If applicable, complete list of scientific publications and conference contributions (including an indication if first author or peer-reviewed)
- Declaration of implementation of the Law on Graduate Funding from the German States
- If you have applied for family allowance: written confirmation from the Residents' Registration Office (“Einwohnermeldeamt”) stating that my child lives in my household
- Table Keydata Application (Excel file as separate document, not included in PDF file)

I hereby confirm that I have checked the accuracy in terms of form and content of this application.

Place, Date

Signature (applicant)